

INSSWA Board Meeting Minutes
June 5, 2008

Board Members in Attendance: Beth Hoban, Mil Penner, Jyoti Weaver, Cynthia Evans, Pam Lawrence Puls, Jeanne Milligan, Dee Kempson, Terry Miller, Mim Smith, and Linda Kates

Regional Representatives in attendance: Megan Thomas

The meeting was called to order at 10:15 a.m. The September 15, 2007, November 2, 2007, and February 23, 2008 minutes were approved by consensus.

Treasurer's Report: Jeanne presented the treasurer's report and the yearly financial report. Currently there is a balance of \$2,001.90 in the checkbook. Total income from 1/29/08 - 6/2/08 was \$785.21 and expenses were \$6,112.18. There is an additional \$16,156.89 in a CD. It was decided to include the treasurer's report with the minutes on the INSSWA website. The financial report stated the total income was \$21,922.58 for the year with expenses being \$21,511.78. Terry reported that the Finance Committee met on May 20, 2008 to audit the INSSWA books for the period of July 1, 2007 through April 30, 2008. All figures were correct and all receipts and expenses were noted correctly. The committee recommended future audits occur in August or September to align with the end of the fiscal year. The 2008-09 budget was presented with the following recommendations:

1. Membership renewals should be sent out July 1st.
 2. Increase dues by \$10.00 with an early bird discount of a \$5.00 increase if you renew by August 1st.
 3. Renew the CD for 9 months with the interest being added to the checking account instead of the CD.
 4. Send the newsletter out electronically twice a year to save printing and postage costs.
- After discussion, the board accepted the proposed budget and each of the committee's recommendations. Membership fees will remain at \$35.00 for Charter members. Regular membership fees will be \$50.00 (\$45.00 with early-bird discount). Affiliate membership fees which will now include retirees will be \$35.00 (\$30.00 with the early-bird discount). The newsletter will be sent by mail in November and February (where it will be included with the School Social Work Week packets) and electronically in May and August.

Membership Report: There are currently 223 members. It was decided to send membership renewal information July 1st both electronically and by mail. Currently, if you join INSSWA after April 1st, your membership will extend until November of the following year. This policy will remain in effect. There was consensus that if any region provides 3 or more CEU's for a workshop, there will be a \$5.00 per CEU charge to non-members who attend for the CEU credits. Non-members may still attend the workshop free if they don't want the CEU credits.

Department of Education: Dee will present several training sessions throughout the state on RtI. This training will be a collaborative effort between The Office of Student Services, the Center for Exceptional Learners and the Blumberg Institute. Her upcoming ethics trainings will be one hour and focus on “Confidentiality and the use of Technology”. She is available to do both presentations at regional meetings in November and early December. Dee has been hard at work revising the Student Assistance Training Manual which will be available on-line as well as a Student Assistance Training Power Point, Research Based/Best Practice Prevention and Intervention Resources for School Social Workers/Counselors, a Core Team Process video, and The Role of the School Counselor and School Social Worker in the New Era of RtI power point. These resources can be found at www.doe.state.in.us/sservices/welcome.html. Dee has also re-convened the Student Services Advisory Board which has representatives from all areas of student services and administrators. Sharon Simmons has conducted two mentor trainings this year. There are currently 42 trained mentors throughout the state. Dee is writing a letter to all school superintendents and principals informing them that newly hired social workers must have a mentor as required by state law. Work is continuing on the School Social Work manual with the goal of completion by the end of the year.

Conferences: Cynthia stated the evaluations of the Spring Seminar were positive. The fall conference theme is The Evolving World of School Social Work. The date is November 7, 2008. The proposal deadline for presenters is June 27, 2008. Jill Snyder will be the new retail chairman.

Sponsorships for conferences and newsletter advertisements: Beth submitted a proposal for conference sponsorships. After discussion and minor changes the board approved this plan. The purpose is to bring in financial support for our conferences and to develop corporate partnerships. Beth also presented a plan to sell advertising space in the newsletters. The following was approved: a business card size ad will cost \$25.00; a half page ad will cost \$50.00, and a full page ad will cost \$100.00.

Scholarship update: Four scholarships were given to the Summer Institute. Two scholarships were given to SSWAA. The next scholarship opportunity will be for the Midwest Conference September 18-20 2008.

Midwest Council Update: Mil posed two questions for discussion by the Board.

1. Should we continue to provide a Midwest Conference that is co-hosted by each member state every 11 years with the conference proceeds divided between the host state and Midwest?
2. If it is agreed that we should no longer host a Midwest Conference, how would our state be willing to fund the work of Midwest Council?

Members of the Board strongly support the continuation of the Midwest conference. Meeting with social workers in our region provides opportunities to share ideas, policies, and programs that are relevant to our practice in Indiana. This information and data has a stronger impact on Indiana school administrators than does data from other regions of the United States. Additionally the networking is invaluable with colleagues facing similar issues to those we deal with on a daily basis.

SSWAA: The Leadership Summit will be held July 13-16 2008 in Washington D.C.

School Social Worker of the Year Committee: Jeanne stated this committee will meet on June 13, 2008 to select the School Social Worker of the Year. A discussion was held regarding eligibility for this honor since the state changed the licensure requirements for School Social Workers in 2000. Jeanne will take this issue to her committee and bring their recommendations to the September board meeting.

Nominating Committee: The nominating committee recommended appointing Linda Kates to fill the vacant position of board secretary until officer elections are held at the November membership meeting. The board approved this appointment. They will make additional recommendations to fill upcoming openings on the board.

School Social Work packets and promotion: Beth will head the newly formed promotions committee whose purpose is to promote the profession of school social work. One of their projected projects is to develop an informational packet on school social work for school superintendents.

Communications: Mim has written the latest newsletter and it is ready to be mailed to members. Since Linda has taken the secretary position, Mim agreed to continue writing the newsletter. Jyoti and Terry are making contacts to fill the position of webmaster. Jyoti requested that information you'd like e-mailed to members at large should be sent to her written as you'd like it sent out.

Legislative Update: Terry is monitoring state and national legislation. She will provide a link to members for each presidential candidate as to where they stand on issues relevant to our profession.

Exhibiting at the IYI Conference: Beth requested that INSSWA have an exhibit at the IYI conference. This was approved by the board.

CEU Licensure: INSSWA sponsored 37 conferences/workshops and gave out 125 CEU's in the past 2 years.

The next INSSWA Board meeting will be Saturday September 13, 2008 at Pam Lawrence Puls home. The meeting was adjourned at 3:15 p.m.

Respectfully submitted,

Linda Kates

Addendum to the June minutes: At the recommendation of the membership co-chairmen it was decided by consensus to change the membership renewal deadline to August 1st yearly (from November 1st) and to eliminate the early bird renewal discount.

