

INSSWA Board Minutes  
November 6, 2009

Board Members in Attendance: Beth Hoban, Cynthia Evans, Traci Larrison, Dee Kempson, Terry Miller, Linda Temme, Pam Lawrence Puls, Tammy Skinner, Regena Williams, Megan Thomas, Deidre Knop, and Linda Kates

Past Board Members in Attendance: Mil Penner

Committee Chairpersons in Attendance: Jane Zobel

The meeting was called to order at 4:40 p.m. The September 19, 2009 minutes were approved by consensus.

It was noted that at the INSSWA annual meeting, held earlier today, that Cynthia Evans was elected as president and Pam Lawrence Puls was elected as President-elect by the membership. Each will serve a two year term in their elected positions

**Nominating Committee:** The following slate of new INSSWA Board members was presented to the Board: Regena Williams to serve a three year term; Deidre Knop to serve a three year term; Megan Thomas to serve a three year term; and Terry Miller to serve a one year term. The slate was approved by consensus

**Conference Committee:** Linda Temme presented information on the hotels under consideration for the Midwest Conference that Indiana will host in two years. The Marriott at Keystone at the Crossing has free meeting space if \$20,000.00 is spent on food. The Radisson by the airport is less expensive; however, the hotel rooms and meeting space were of a lesser quality as well. There was a concern voiced that the Radisson might close in the next two years. The Plainfield Primo Banquet Hall was a third option considered. It was noted that it has no hotel connected to it, but several hotels are within walking distance. A discussion was held on these options and consensus was reached for Linda Temme to contact the Marriott and negotiate prices on food and free wireless access in each hotel room. The tentative dates for the conference will be the first Thursday and Friday in November in 2011. It will be a two day conference with quality speakers.

**Fall Conference Committee:** Feedback from members on today's conference was very positive, especially in regards to the new location. Consensus was reached to schedule next year's fall conference at this same location. It will be held on November 5, 2010. The Call for Proposals will be due at the end of February. There were 186 participants attending today's conference. The following suggestions were made to improve next year's conference: provide a listing of the breakout sessions with room numbers and locations in the registration packet, clarify the CEU process, continue the door prize drawing for those who renew membership by a certain date, and include a dessert or an afternoon snack with sweets. The silent auction was a success, netting INSSWA a profit

of \$324.00. In closing, Beth suggested Facebook be used as a discussion site for feedback from members on today's conference.

**Treasurer's Report:** Tammy presented the 7/1/09 – 11/4/09 Treasurer's Report (see attached). The income during that time was \$14,403.40 and expenses were \$5,220.59. The checkbook balance is \$22,898.20 and the certificate of deposit total is \$15,545.81. It will mature on 11/11/09. Discussion was held regarding the renewal of the certificate of deposit. A decision will be made by the board via e-mail once the amount of deposit needed for the Marriott has been confirmed. Linda Temme will provide that information to Tammy who will then make a recommendation to the board for approval. Tammy then presented a Financial Report for 7/1/08 – 6/30/09 and a Financial Report for 7/1/09 – 11/4/09 (see attached). All three reports were approved by consensus. INSSWA has been reinstated in good standing with the State of Indiana. We are still awaiting that same status from the federal government.

**By-laws Committee:** It will reconvene to finalize proposed changes and present those at the February board meeting. Beth will chair this committee.

Dates and locations for future board meetings were set.

February 6, 201. at Pam Lawrence Puls' home 10:00 a.m. – 3:00 p.m.

June 12, 2010 at Cynthia Evans' home with the meeting times to be determined.

September 25, 2010 at Megan Thomas' home with the meeting times to be determined.

November 5, 2010 after the Fall Conference

The meeting was adjourned at 5:35 p.m.

Respectfully submitted,

Linda Kates, secretary