

INSSWA Board Meeting Minutes
February 23, 2008

Board Members in Attendance: Mil Penner, Beth Hoban, Jyoti Weaver, Linda Temme, Cynthia Evans, Linda Kates, Pam Lawrence Puls and Dee Kempson.

Regional Representatives in Attendance: Kimberly Wynkoop

The meeting was called to order at 10:00 a.m.

Mid-West Council Update: Mil reported that Mid-West Council is celebrating 40 years of history and that the Mid-West Conference in Cleveland, Ohio this past fall was a "Celebration Conference". Indiana was one of the original states to convene to create the first Mid-West conference. The 2nd Mid-West Conference was held in Indianapolis, Indiana. Mil showed the original agenda and the topics of each seminar.

Mil reported that the Mid-West council has 2 meetings a year and that there will be a meeting held in Chicago, Illinois March 1, 2008. All members present agreed to reimburse Beth Hoban, President, \$500 for expenses to travel and attend the meeting on March 1, 2008.

Mil reported that he wanted to submit 2 articles in each newsletter.

The Midwest conference in 2008 will be in St. Louis, Missouri from September 18-20, 2008.

Treasurer's Report: As of February 23, 2008 there is a balance of \$7,278.98 in the checkbook. Total income for the time period of 9/16/07-1/28/08 was \$17,815.10 and expenses were \$12,321.47. It was reported that the original CD has been renewed. The investment amount of the CD is \$16,156.89. It was noted that Department of Education and Indianapolis Public School System has been financially supportive of INSSWA for several years. Board members agreed to send a Thank You note to both agencies for their support.

The Board reviewed the finance report for the Annual Conference. The total income for the Annual Conference was \$14,768.00 and the expenses were \$6,896.12. It appeared that the net profit for the conference was \$7,871.88. Board members discussed the money being made from retail and how it is not tracked on how much is spent on retail and what accurate profit is being made from retail. President Hoban agreed to have Retail Report regarding inventory and profited developed to present at the next Board meeting in June/2008. The Board reviewed the finance budget for 7/1/07-6/30/08. The Budget stated that the income for this year is \$30,350.00 and expense will total \$30,350.00. It was suggested to increase membership due \$5 this year. Discussion was agreed to continue in the June meeting.

Department of Education: Dee reported that Article 7 (the special education regulation) has been finalized in draft form and presented for approval to the State Board February 6th. The new rules will promulgated during the next few months at public meetings. It has been proposed that the Response to Intervention (RTI) is component of the legislation is a general, as opposed to a special, education process and RTI language belongs in a general

education rule. It has been suggested that an additional section to Article 4 be written to include language as this rule already refers to prevention, assessment, interventions and referral process recommended by RTI. Article 4 is extremely important to School Social Workers because of the mandate for student services so it will be important to follow this process. Once this is approved it will be law in Indiana and begin in the fall of 2008. Schools will be advised that in order to identify a student with learning disability the school must first demonstrate the student has received appropriate instruction, that research-based intervention were provided with fidelity and progress towards goals was monitored. Social Workers are aware of social/emotional/behavioral/health needs that may impact a student from benefiting from instruction. The assessments, interventions and instruction we provide to meet a student's needs must be research based/best practice standard. The DOE website will provide links to best practices information that will be available in March.

Dee reported that the draft of the School Social Work manual will be available in the summer. The manual will be displayed on the website.

Dee read that Letter of Proclamation from Mitch Daniels in celebration of School Social Work Week. She also presented a letter from Sue Ellen Reed in that will be going in the membership packets.

There was discussion on sending out packets of to all Superintendents advocating for School Social Workers and the benefits of having them in a school setting. Beth, Dee, and Mil agreed to see what other states were doing to promote Social Workers in schools. A sub committee was formed that included Cynthia, Dee, Kim and Pam to discuss further ways to promote public relations.

School Social Worker of the Year: The nomination for Social Worker of Year will be ending on May 1, 2008. Nomination forms will be included in the membership packet being mailed out in March. Dee agreed to send all Principals in Indiana with Social Worker a nomination form. It was also agreed to have a nomination form on the website.

Legislative: Terry reported that she is still monitoring the General Assembly for items that are relevant for School Social Workers. It was noted that Terry has done a nice job with e-mailing members with updates on legislation. Communication with Myrna was reported to be very helpful for what is going on in Washington D.C. for members. The Leadership Summit will be July 13-16, 2008 in Washington D.C. More information will be coming soon on the summit.

Communications: Jyoti discussed having current e-mail addresses for all members and that she was really only having trouble with minimal number of e-mails. The website master will be transferred to Pam Lawrence Puls and Greg Marachant. Jyoti was commended for doing a great job as communications coordinator and will continue to distribute all e-mails. Pam will also maintain all the calendar pages and all meetings dates and times need to be e-mailed to her. There will be a Library added to the website that will provide best practices and research based practices. It was agreed that all e-mails that are needed for distribution need to be sent to Jyoti and Pam and copied to Beth. The newsletter has been taken over by Mim and Linda Kates so all articles will need to be submitted to them. There was a discussion of sending the newsletter via e-mail. It

appeared that the consensus was that members enjoy getting it via mail. Beth discussed getting more articles for the newsletter so she encouraged all members to submit articles. INSSWA has been approached by IYG to advertise in the newsletter. Beth will talk with IYG regarding price. There was discussion on finding more agencies to advertise in the newsletter such as NASW.

Mini Grants: There were 4 mini grants awarded for this year. Linda Meyers was awarded \$400, Megan Thomas was awarded \$300, Lisa Spurrer was awarded \$150 and Michelle Tuffle was awarded \$150. Each winner will present on their programs at the Fall Conference.

Membership: Linda Temme reported that INSSWA presently has 211 members. This is the largest amount of members that INSSWA has ever had.

Only 8 members did not renew their membership from last year. E-mails and mailers or renewals have been sent to those individuals.

Jane and Linda will mail out membership renewal forms no later than August 1, 2008. There was a discussion about increasing the \$300 allocated to the regional representatives for region meetings. Since membership has grown the Central Region Representatives are having difficulty accommodating members due to the cost of space and keeping the budget under the \$300. Members agreed to contact Beth for additional funds on a case by case basis. It was agreed not to limit number of people wanting to attend due to the financial budget.

Regional Meetings: The Central Region is planning a luncheon for March 5, 2008 in Indianapolis and the topic will be on grief and children. On February 6 the South Central Region held a regional meeting with Gary Platford on poverty and how it affects the brain. On December 5, 2007 the Southwest Region held a meeting on Ethics and Standards for Student Services Professionals.

It was requested by Linda Kates that all Regional Representatives contact her to submit newsletter articles to report on their regional meetings.

SSWAA: This year's conference will be in Denver and will be held from April 3rd -5th. Terry will be presenting on the 5 Languages of Love at the conference. The Leadership Summit will be held July 13th-16th in Arlington, Virginia. INSSWA will have approximately \$4,000 for scholarships for the SSWAA Conference, the Summer Institute, and Midwest Conference. The website will have all the criteria for the scholarships.

Conferences: The Fall Conference was a success with 220 people in attendance. Feedback from the conference was positive. Next years Fall Conference will be on November 7, 2008 and will also be held at the Garrison. The spring conference will be held on Tuesday, April 29th at Northwest High School. Cynthia reported that the presenter will be Kim Walton and the topic will be crisis training from a school perspective. The Committee will be meeting on February 26, 2008 at McAllisters at 3p.m.

Mentoring: There are several mentor trainings coming up in the future. The trainer has been contracted for three trainings a year. There will be training in Gary, Indiana on March 11 from 10 to 2 p.m.

School Social Work Week: School Social Work week will be March 2-8, 2008. Membership packets will be mailed in celebration for the week. The packet will include membership cards, a letter from Sue Ellen Reed, a Proclamation from Governor Mitch Daniels, and a free gift for appreciation of their membership.

Board Membership: Rebecca has withdrawn from her position as Secretary. There will need to be a new nomination for the position of Secretary.

The next meeting of the INSSWA board will be in June 2008 at Jyoti's home. The date will be decided at a later date.

Respectfully submitted,

Kimberly Wynkoop